



What are my duties?

See below for a summary of duties under the CDM Regulations 2007 and how they are to be applied during a construction project:-

	ALL construction projects	Additional duties for NOTIFIABLE* projects
Clients:	<ul style="list-style-type: none"> Check competence & resources of anyone they wish to appoint (say, designers, contractors, CDM Co-ordinator, etc) Ensure suitable managements arrangements for project are in place before works commence. This includes welfare facilities for the workforce. Allow all parties sufficient time and resources necessary to satisfactorily complete each require stage Provide information about the site to designers and contractors as early as possible so that it can be taken into consideration within the design and planning of the works 	<ul style="list-style-type: none"> Appoint a CDM Co-ordinator ('CDM-C') Appoint a Principal Contractor Ensure construction does not start unless welfare facilities have been established on site. It is the responsibility of the Principal Contractor to provide these, but as client you must ensure this is done Ensure physical construction works do not start until the Principal Contractor has provided a suitable Construction Phase Health & Safety Plan Provide information for the final Health and Safety File to the CDM Co-ordinator for collation and issue Retain and provide access to the Health and Safety File
Designers:	<ul style="list-style-type: none"> Eliminate hazards and reduce risks during design Provide information about remaining risks 	<ul style="list-style-type: none"> Check the client is aware of their duties under the Regulations, and that a CDM Co-ordinator has been appointed Provide information needed for the health and safety file
Contractors:	<ul style="list-style-type: none"> Plan, manage and monitor your own work and that of your workforce. Ensure employees are trained sufficiently to carry out roles expected of them. Suitability and competence must be assessed. Comply with the requirements of Part 4 of the regulations (relating to health and safety on construction sites) Ensure that adequate welfare facilities are in place for your workers 	<ul style="list-style-type: none"> Check the client is aware of their duties and a CDM-C has been appointed, and the HSE notified Co-operate with the principal contractor in planning and managing work Provide details to the principal contractor of any contractor engaged in connection with the work Provide information needed for the health and safety file Inform the principal contractor of any problems or conflicts with their construction phase plan Inform the principal contractor of any reportable accidents, diseases and dangerous occurrences
Principal Contractors: As Contractors, plus:	<p><i>A 'Principal' contractor does not need to be appointed on non-notifiable projects.</i></p>	<ul style="list-style-type: none"> Plan, manage and monitor the construction phase in liaison with other contractors Prepare, develop and implement a written plan (the Construction Phase Health and Safety Plan) describing how works will be carried out safely Make sure suitable welfare facilities are provided from the start of the project and maintained throughout Check the competence of all subcontractors Ensure all workers have site inductions and any further information and training needed for the work Liaise with the CDM-C regarding ongoing design and information required for the Health and Safety File Secure the site

* See 'Exemption'